

## Yes Test for the Senior Project Portfolio Tour

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The first opportunity to make a good impression on the Senior Project judges is through your electronic Senior Project Portfolio Tour. Presenting yourself in the best light possible is important. Your portfolio **must** be proficient for you to be eligible to present on Presentation Day. To reach proficiency on your Portfolio Tour, all required items must be included in the proper format and you must have been graded "proficient" on all entries. Documents should be in the required order and saved in either PDF or JPEG format. Some of your entries will be electronic scans (they are identified on the list below). Your scanned documents should not be bent, crumpled, or torn, and they should not be upside down or sideways. Your teacher will use this list to determine if you have met all the criteria. **To ensure success, do a self-assessment using this yes test prior to submitting your portfolio.**

Yes	No	
___	___	Title that includes your full name and/or "Senior Project Portfolio"
___	___	Sign of Commitment
___	___	Letter of Introduction to the Judges (scanned document)
___	___	Time/Cost Analysis
___	___	Mentor Agreement Letter (scanned document)
___	___	Senior Project Proposal (scanned document)
___	___	Proposal Approval Sheet (scanned document)
___	___	Planning Process Reflection
___	___	Final Approved Research Paper including Works Cited page
___	___	Research Paper Reflection
___	___	Thank You Letter to Mentor (scanned document)
___	___	Mentoring Time Log (scanned document)
___	___	Verification of Mentoring Hours (scanned document)
___	___	Mentor Evaluation Rubric (scanned document)
___	___	Self-Evaluation Reflection
___	___	Scanned documents are not bent, crumpled, or torn
___	___	Pages are in order
___	___	ALL documents must be saved in PDF or JPEG format